About printing
There are a few key steps to connecting your personal Mac or PC to printers. Make sure you are connected to the HutchinsOpen wireless network. Also be mindful that you will need your ID card to release your colour printing from the Xerox photocopiers. Photocopiers are located in both libraries and in the junior school.

Installing printers on your PC
Right click on the desktop and choose -> New -> Shortcut

Type \printers and hit next
This will create a shortcut on your desktop, open the short to printers and put in Hutchins\your_username and Hutchins password, click on tick-box to remember password.

This will show all the printers but you will only be able to connect to printers that you have access to. Right click on any and choose -> Connect.